

**CLATSOP COUNTY FAIR & EXPO
93937 WALLUSKI LOOP
ASTORIA OR 97103**

DEAR PROSPECTIVE RETAIL CONCESSIONAIRE:

We are looking forward to your participation in this year's **CLATSOP COUNTY FAIR**. This year's Fair Theme is "Roll Out The Fun!" and our colors are red and gold, please decorate your booth in relation to our theme and colors. This year the Fair will be held (5) days, **August 3 – August 7, 2010**. Our hours will be **10 AM UNTIL 9 PM, Tuesday through Saturday**.

SET UP :	MONDAY, AUGUST 2	TIME: 8 AM UNTIL 3 PM.
RELEASE:	SATURDAY, AUGUST 7	TIME: AFTER 9 PM.
	OR	
RELEASE:	SUNDAY, AUGUST 8	TIME: 8 AM UNTIL 12 NOON.

****Anyone leaving before these dates and times, without prior permission, will not be asked back in the future.**

Parking and Gate Admission: There will be vendor RV parking spaces available @\$20.00 per night. Each vendor will be issued two passes that will allow admission and parking in the vendor lot. Due to limited space in the vendor lot each vendor will be issued four (4) passes that will allow free parking in the lower field lot and free admission to the fair. If you have staff needs beyond this you can purchase extra passes for \$5.00 each that will allow for parking and admission to the fair.

All requests will be handled by mail on first come basis with consideration of merchandise sold or promoted and space available. Management reserves the right to deny application request if judged inappropriate for our County Fair. Our policy is to not duplicate goods or services sold or promoted and keep items conducive with a family atmosphere.

VENDOR SPACE COST: ****1 TABLE AND 2 CHAIRS PROVIDED****
Inside Booth spaces are 8 feet deep and 10 feet wide and include pipe and drape.

INDOOR SPACE	BOOTH SPACE 8' X 10' Includes (1) Table & (2) Chairs	\$250.00 space fee required with application
OUTDOOR SPACE	minimum of 10 feet \$15.00 extra per foot for frontal feet beyond 10 feet length (trailers include tongue when calculating length)	200.00 space fee required with application

May be Additional cost to vendor for special electrical needs.

EARLY RESPONSE IS IMPORTANT!

Payment MUST accompany space request or will not be considered.

*******NO REFUNDS AFTER***** JUNE 1, 2010**

Enclosed you will find your vendor space application form with show terms and conditions, concession rules and fire regulations. Please note these. Failure to adhere to these, you may be asked to leave the premises and not invited to participate in future activities. **Vendor space is non-transferable. If you are unable to use the space, please notify the fairgrounds so that it may be assigned to the next party on our list of applications.**

If you need more information please call our office at **503-325-4600**. If we are away, please leave a message. Our fax number is **503-325-5004**.